



admissions procedure



Application Form - Completed in BLOCK CAPITAL LETTERS and signed by one of the student's parents or legal guardians. Application can also be filled out online.



Application Fee - There is a 500 CHF non-refundable application fee, payable when the Application Form is submitted.



School Transcripts - Transcripts or school reports should be submitted for the last 3 academic years. *(Note: All non-English transcripts must be officially translated and submitted in English.)*



Passport & Passport-style Photo - Scan the pages indicating the passport number, expiration date and place of issue. We also need a digital passport-style photo.



Essay - The student essay portion must be handwritten independently by the applicant in English. The question can be found on page 7.



Recommendations - Completed by Math and English teachers and a school counselor/ administrator or other teacher.



Placement Tests - A Math test must be taken before any decision can be made as well as an English-as-a-Second Language test for non-native speakers. An English Proficiency Test such as the IELTS or TOEFL will also be accepted.



Interview - An interview with a member of the Admissions Team is required. It can be performed on or off campus, via Skype or telephone.



Visit (optional) - Applicants are invited to spend a day on campus to familiarize themselves with the school, meet the Admissions Team, be interviewed and sit assessment tests.



Candidate Evaluation and Acceptance - Applications are assessed by the Admissions Committee before a final acceptance decision is made. Decisions will be conveyed to applicants within ten working days of receipt of a fully completed file, including test results and interview comments. Accepted students will receive the acceptance package, electronically and/or by courier/postal services.



Enrollment - In order to guarantee a student's place at LAS the payment of a security deposit is required within 10 business days following the acceptance date. The enrollment process is complete when the Admissions Office receives all required documents.

financial info

	Application Fee	Security Deposit	Tuition	Capital Improvement Fund	Personal Account
Price	500 CHF	8,000 CHF	91,000 CHF	3,000 CHF	8,000 CHF
Payable by	Upon submitting the application form	Within 10 days of acceptance	May 1st or within 10 days of acceptance	May 1st or within 10 days of acceptance	Before student arrival
Info	One time fee	Refundable approximately within 3 months after student permanently leaves LAS.	Yearly Fee	New students only. Used toward development and beautification of LAS campuses.	This account covers students' personal expenses and is managed by the Accounting Office (see pg 3).

* LAS payment details and bank information will be provided together with the invoice.

important dates

RE-ENROLLMENT DEADLINE

(Returning Students) Parents who do not wish to re-enroll their child for the following academic year must inform the Admissions Office in writing before April 15. After this date the security deposit will not be reimbursed.

ENROLLMENT FORM DEADLINE

(New Students) - To be completed online.

APRIL
15

APRIL
15

MAY
1

JULY
1

ENROLLMENT DEADLINE

(New Students) In the event of cancellations of enrollment before this date the fees, excluding the deposit, will be reimbursed.

TUITION FEE DEADLINE

(New & Returning Students)

details of tuition fee & personal account

Fees (included in tuition)	Personal Account (not included in tuition)
All academic classes, regular instructional and laboratory fees	Pocket money of maximum CHF 200/week
Full seven-day room and board	Health plan semester deductible of maximum CHF 400/semester
School health plan (Accident and Health insurances, use of school Health Center) + theft insurance	School art supplies approximately CHF 150
Swiss residence permit and communal taxes	University/College application fees
Use of computer network	Major purchases/sports equipment rental (ski/snowboarding/mountain bike and equipment hire) minimum CHF 1'000/year and maximum CHF 5'000/year
Day excursions, social events, banquets, second semester prom dinner & dance	School uniform, including ski jacket, approximately CHF 1000/year
Recreational physical activities (extra charge may apply i.e. horseback-riding, tennis)	Campus store charges (school supplies, printing & copying charges) recommended CHF 1000/year
Ski pass, group ski/snowboard lessons during winter term	Optional student lounge charges
School-sponsored excursions	Private music, academic, sports lessons & learning support
Bed linen (Students must provide their own towels)	Communication charges
Laundry facilities	Airport transfer fees on non-official arrival/departure days to/from Geneva Airport of CHF 300/trip
Technology package – all students are provided with an LAS-owned laptop and a smart-phone for use during the school year	Dentist and orthodontist fees, Health Center driving charges
External examination fees (Such as IB, SAT, ACT, IELTS exam fees)	Optional trips
	Travel visas
	IT Help desk Services, IT Supplies
	Counseling Sessions (if needed)
	Online courses

The list above is not exhaustive. Other costs incurred by the school on behalf of the student or parents will be charged.

In case of emergency, LAS can cover the necessary expenses safeguarding the interests of the student and his/her parents. In such cases, LAS has the right to ask the parents for the reimbursement of these necessary expenses.

calendar

2018-19

First Semester

August 28	New Student Arrival (Tuesday) - Arrival desk at airport will be open from 08:00-18:30. Students should book flights that arrive at Geneva airport no later than 17:00. Registration at school for new students is from 09:00-17:00.
August 29	Returning Students Arrival (Wednesday) - Arrival desk at airport will be open from 08:00-18:30. Students should book flights that arrive at Geneva airport no later than 17:00. Students traveling by themselves to school must arrive no later than 21:00.
Mid-September	Faculty Family Weekend
Mid-October	Fall Cultural Trips.
December 13-14	Departures for Winter Break (Thursday & Friday). School will provide shuttle buses.

Second Semester

January 5-6	Students Return (Saturday & Sunday)
Mid-February	Family Winter Week: Parents visit their children at LAS. There will be scheduled activities.
March 23	Departure for Spring Break (Saturday). School will provide shuttle buses.
April 6-7	Students Return (Saturday & Sunday)
June 5-6	Underclass Students Depart (Wednesday - Thursday) - On June 5 students can depart from LAS only after 12:00 (in case of a delay returning from cultural trips on June 4). School will provide shuttle buses.
June 6-7	There will be special events for Seniors on June 6 and the LAS Graduation Ceremony will be held on June 7.

School Closed: The school closes completely during the Winter Break and Spring Break. Following the Winter term, dormitories will not open until Saturday, January 5. Following Spring Break, the dormitories will not open until Saturday, April 6.

Graduation events on June 6 and June 7 are only open to the senior class.



Application for Admission 2018/2019

Applicant Information

1. Last Name		12. Grade applying for:	13. Start Date:
2. First Name		7th Grade <input type="checkbox"/>	August 2018 <input type="checkbox"/>
3. Preferred Name		8th Grade <input type="checkbox"/>	January 2019 <input type="checkbox"/>
4. Date of Birth	day / month / year	9th Grade <input type="checkbox"/>	
5. Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>	10th Grade <input type="checkbox"/>	
6. Primary Citizenship		11th Grade <input type="checkbox"/>	
7. Other Citizenships		12th Grade <input type="checkbox"/>	
8. Mother Tongue (spoken at home)		PG (Post Graduate) <input type="checkbox"/>	
9. Other languages		14. For students applying for 11th grade:	
10. Student Email		International Baccalaureate Diploma <input type="checkbox"/>	
11. Mother Maiden Name		High School Diploma <input type="checkbox"/>	
		15. Intended enrollment period:	
		Complete Diploma <input type="checkbox"/>	
		One Year Only <input type="checkbox"/>	
		Bridge Program (starting April) <input type="checkbox"/>	
		16. If the applicant has siblings, please provide the following:	
		Name _____ Date of Birth _____	
		Name _____ Date of Birth _____	

First Contact

1. How did the applicant learn about LAS? (Select one only)

Agency Internet Search School
 Corporate Company Personal Contact Social Media (Facebook, Twitter, etc.)
 Educational Website School Fair Swiss Learning Group
 Other (Please specify)

Please specify EXACT source / name: _____

2. If applicable please state Agent or Educational Consultant information:

Name of Agency	Country	City	Contact Person	Email

3. Has the applicant attended our summer program (SIS) in the past? No Yes If yes, please give years: _____

Contact Information

	Primary Contact	Secondary Contact
1. Last Name		
2. First Name		
3. Prefix	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Dr. <input type="checkbox"/> Other _____	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Dr. <input type="checkbox"/> Other _____
4. Relation	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Other _____	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Other _____
5. Email		
6. Mailing Address	Address	
	City	
	State	
	Zip or Postal Code	
	Country	
7. Mobile Phone (include country & city codes)		
8. Home Phone (include country & city codes)		
9. Occupation and Company		

Correspondence

1. Where should the admissions materials be sent?	Primary Contact <input type="checkbox"/> Secondary Contact <input type="checkbox"/> Both <input type="checkbox"/> Other <input type="checkbox"/> (please specify below)	2. Where should the invoice and financial documents be sent?	Primary Contact <input type="checkbox"/> Secondary Contact <input type="checkbox"/> Both <input type="checkbox"/> Other <input type="checkbox"/> (please specify below)
Name		Name	
Address		Address	
City		City	
State		State	
Zip or Postal Code		Zip or Postal Code	
Country		Country	

Health Information

1. Does the applicant have any significant health considerations (disabilities, allergies, etc.)? No Yes
If yes, please attach explanation or additional information as appropriate.

2. Has the applicant received (or is receiving) any counseling, inpatient or psychological treatment? No Yes
If yes, please attach explanation or additional information as appropriate.

3. Does the applicant have any special learning needs or educational considerations? No Yes
If yes, please attach explanation or additional information as appropriate.

Academic Information

1. For non-native English speakers: Has the applicant ever studied in English speaking schools?
If yes, for how many years?

2. Current School:

Country:	City:	Website:	Years of Attendance:
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3. Has the applicant ever been suspended or expelled from any school for any reason? No Yes
If yes, please attach explanation or additional information as appropriate.

4. State the reason for applying to LAS:

Terms

By signing below, I accept all the LAS conditions and acknowledge that falsified or incomplete information may jeopardize the applicant's privilege to attend the Leysin American School in Switzerland.

Signature of Parent or Guardian: _____ Date: _____

Please send materials to:
 Leysin American School
 Admissions Office
 Chemin de La Source 3
 CH-1854 Leysin, Switzerland
 Tel: +41 24 493 4872
 E-mail: admissions@las.ch



Student Essay

First Name:

Last Name:

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Please answer the following question in a minimum of 300 words. (200 words for applicants for grades 7, 8 & 9)
Essays should be handwritten. Please **DO NOT** type your essay. Attach an extra sheet if necessary.

What makes you YOU?

We would like to learn more about you and your life story. Please write an essay which discusses one (or a combination) of the following topics:

- What makes you unique?
- What are you passionate about?
- Is there a particular event that shaped who you are?
- Is there an unusual challenge or obstacle that you have confronted in your life?
- Is there a person who you met that influenced you in a significant way?
- Is there something about your culture, country or background that makes you special?

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Student Essay Continued

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English Teacher Recommendation 2018/2019

Student's First Name:	Student's Last Name:
Student's Address:	
Telephone:	Email:

This student is applying to the Leysin American School in Switzerland for the coming school year. LAS is an academically challenging International/American boarding school. A full and candid report from the teacher is essential if the student is to be given fair consideration. We, therefore, ask for careful ratings of, and comments about, his/her character and ability by a school official who knows the student well. An incomplete recommendation may hinder the student's chances for admission.

Teacher's First Name:	Teacher's Last Name:
School:	
School Address:	
Telephone:	Email:

1. How many years have you known the student?

2. Describe the content of your course. It is especially helpful to know what texts are used.

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3. How accurately does the student read and understand what he or she has read?

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4. Describe the student's strengths in this subject.

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5. Please elaborate on the student's behavior in your class.

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(This form continues on the back)

6. Please evaluate the student (by using check marks) in the following categories:

	Excellent (Top 5 %)	Very Good (Top 10%)	Good (Above Average)	Average	Below Average	No basis to Judge
a. Effort/Determination						
b. Intellectual Independence						
c. Leadership						
d. Self-Esteem						
e. Maturity (relative to age)						
f. Concern for Others						
g. Integrity/Honesty						
h. Reaction to Criticism						
i. Responsibility						
j. Academic Potential						
k. Academic Achievement						
l. Overall Evaluation as a Student						

7. Does the student have any special needs which must be met? If so, please attach explanation. Yes No

8. Has the student experienced any physical, emotional, or learning difficulties that affect his/her performance in school, or are likely to affect it in the future? Yes No
If so, please attach an explanation / report.

9. For non-native English speakers. Which of the following statements do you feel would be most appropriate for this student? (Note: ESL - English as a Second Language)

- this student could be totally main-streamed for all classes, no additional ESL support needed.
- this student could cope with most mainstream classes, some ESL support needed.
- this student is not yet ready for mainstream classes, should be in ESL-designed classes.
- this student is a beginner, extensive ESL support in all areas is required.

Please write a summary appraisal of the student. We are particularly interested in evidence about character, relative maturity, independence, values, and the qualities he/she possesses. If the student is accepted, your description will become part of the permanent confidential school file and help us to better advise the student. Please insert an additional sheet or write a separate letter if necessary.

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I recommend this student to the Leysin American School in Switzerland in terms of both academic ability and character:

Enthusiastically Fairly strongly Do not recommend
 Strongly Without enthusiasm

If you would like more information about LAS please feel free to browse our website at www.las.ch.

Recommender Signature:

Date:

Please return this form to:

Leysin American School
 Admissions Office
 Chemin de La Source 3
 1854 Leysin
 Switzerland

e-mail: admissions@las.ch
 tel: +41 (24) 493 4872



Mathematics Teacher Recommendation 2018/2019

Student's First Name:	Student's Last Name:
Student's Address:	
Telephone:	Email:

This student is applying to the Leysin American School in Switzerland for the coming school year. LAS is an academically challenging International/American boarding school. A full and candid report from the teacher is essential if the student is to be given fair consideration. We, therefore, ask for careful ratings of, and comments about, his/her character and ability by a school official who knows the student well. An incomplete recommendation may hinder the student's chances for admission.

Teacher's First Name:	Teacher's Last Name:
School:	
School Address:	
Telephone:	Email:

1. How many years have you known the student?

2. Which courses have you taught the student?

3. Briefly describe the latest course, listing texts used and whether students are grouped by ability.

4. Student's Mathematical Background: The courses listed below suggest a sequence typical of our LAS curriculum. Please check those courses or list others which the student will have completed by the end of the current school year.

- Basic First Year Algebra (does not include study of rational expressions, irrational numbers and quadratic equations)
- First Year Algebra (a thorough course which includes quadratics)
- Geometry
- Second Year Algebra (not including trigonometry)
- Second Year Algebra (includes numerical trigonometry through the laws of sine and cosine)
- Pre-Calculus (including analytical trigonometry)
- Calculus (an introduction)
- Calculus (Advanced Placement AB)
- Calculus (Advanced Placement BC)
- Other (please describe)

5. What would be the most appropriate mathematics course for the next academic year?

6. How large is your class?

7. Is it an accelerated honors section? Please explain:

(This form continues on the back)

8. Please evaluate the student (by using check marks) in the following categories:

	Excellent (Top 5 %)	Very Good (Top 10%)	Good (Above Average)	Average	Below Average	No basis to Judge
a. Effort/Determination						
b. Intellectual Independence						
c. Leadership						
d. Self-Esteem						
e. Maturity (relative to age)						
f. Concern for Others						
g. Integrity/Honesty						
h. Reaction to Criticism						
i. Responsibility						
j. Academic Potential						
k. Academic Achievement						
l. Overall Evaluation as a Student						

9. Please elaborate on the following points:

- a. Does the student like Math?
- b. How does the student handle situations when he/she is having difficulty?
- c. Is the student an effective problem solver?

10. Does the student have any special needs which must be met? If so, please attach explanation. Yes No

11. Has the student experienced any physical, emotional, or learning difficulties that affect his/her performance in school, or are likely to affect it in the future? Yes No
If so, please attach an explanation / report.

Please write a summary appraisal of the student. We are particularly interested in evidence about character, relative maturity, independence, values, and the qualities he/she possesses. If the student is accepted, your description will become part of the permanent confidential school file and help us to better advise the student. Please insert an additional sheet or write a separate letter if necessary.

I recommend this student to the Leysin American School in Switzerland in terms of both academic ability and character:

- Enthusiastically Fairly strongly Do not recommend
- Strongly Without enthusiasm

If you would like more information about LAS please feel free to browse our website at www.las.ch.

Recommender Signature: _____

Date: _____

Please return this form to:

Leysin American School
 Admissions Office
 Chemin de La Source 3
 1854 Leysin
 Switzerland

e-mail: admissions@las.ch
 tel: +41 (24) 493 4872



Additional Recommendation 2018/2019

(To be completed by a counselor, headmaster, home room teacher, coach or other teacher)

Student's First Name:	Student's Last Name:
Student's Address:	
Telephone:	Email:

This student is applying to the Leysin American School in Switzerland for the coming school year. LAS is an academically challenging International/American boarding school. A full and candid report from the teacher is essential if the student is to be given fair consideration. We, therefore, ask for careful ratings of, and comments about, his/her character and ability by a school official who knows the student well. An incomplete recommendation may hinder the student's chances for admission.

Teacher's First Name:	Teacher's Last Name:
School:	
School Address:	
Telephone:	Email:

1. How many years have you known the student?
 Subject taught: Frequency:

2. Describe the student's strengths and weaknesses:
 Strengths:

Weaknesses:

3. Please elaborate on the student's behavior.

4. What kind of interest do the student's parents show in his/her activities and studies?

(This form continues on the back)

5. Please evaluate the student (by using check marks) in the following categories:

	Excellent (Top 5 %)	Very Good (Top 10%)	Good (Above Average)	Average	Below Average	No basis to Judge
a. Effort/Determination						
b. Intellectual Independence						
c. Leadership						
d. Self-Esteem						
e. Maturity (relative to age)						
f. Concern for Others						
g. Integrity/Honesty						
h. Reaction to Criticism						
i. Responsibility						
j. Academic Potential						
k. Academic Achievement						
l. Overall Evaluation as a Student						

6. Does the student have any special needs which must be met? If so, please attach explanation. Yes No

7. Has the student experienced any physical, emotional, or learning difficulties that affect his/her performance in school, or are likely to affect it in the future? Yes No
If so, please attach an explanation / report.

Please write a summary appraisal of the student. We are particularly interested in evidence about character, relative maturity, independence, values, and the qualities he/she possesses. If the student is accepted, your description will become part of the permanent confidential school file and help us to better advise the student. Please insert an additional sheet or write a separate letter if necessary.

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 Switzerland

e-mail: admissions@las.ch
 phone:+41 (24) 493 4872

a tradition of giving

Generosity is inspirational. In 2005, the Ott Family made the largest gift in the school's history by passing ownership of the school to a non-profit Swiss Foundation created to support LAS. This generous act has inspired alumni, parents, and friends to support LAS on an annual basis allowing the school to expand its scholarship programs, expand our signature programs, open the Belle Époque campus, and to build the Magic Mountain Athletic Center. Your participation in our culture of philanthropy will inspire others and it is greatly appreciated.

scholarships

The Foundation Board members believe that scholarship students are future world leaders who will make a significant difference and positively impact the world through their actions. Every year, they select a few talented and deserving students to receive full or partial scholarships.

Full scholarship students are required to maintain a 3.5 grade point average and passionately engage in extra curricular activities. Their performance is evaluated periodically and they are required to re-apply each academic year.

The Foundation Board also awards a Humanitarian Scholarship, each year, in line with the LAS Mission Statement to a deserving student. The recipient of this award is nominated and selected jointly with an international NGO and the Swiss or US Embassies. These young adults have shown outstanding behavior as compassionate, global citizens, rising above the adverse circumstances in which they find themselves. Past recipients have come from regions of the world struck by natural disasters, civil unrest, or war.

college & university acceptances

Highly ranked universities where LAS classes of 2016 & 2017 have gained admission.

United States

- Brown University
- Stanford University
- University of Chicago
- University of California, Berkeley
- University of California, Los Angeles
- University of Michigan
- University of Washington
- Wellesley College

Canada

- McGill University
- University of Toronto
- University of British Columbia

United Kingdom

- Oxford University
- University College London
- Imperial College London
- King's College London
- University of Edinburgh
- Durham University
- University of Warwick

Other Countries

- École Polytechnique Fédérale de Lausanne
- New York University of Abu Dhabi
- University of Hong Kong

99%

Acceptance rate of LAS students in Universities world wide including:

42%	US
30%	UK
4%	Canada
17%	Europe <small>(including Switzerland)</small>
6%	Other



LEYSIN AMERICAN SCHOOL IN SWITZERLAND

Chemin de La Source 3, 1854 Leysin, Switzerland

Reception: + 41 24 493 4888

admissions@las.ch | www.las.ch

follow us @leysinamericans

