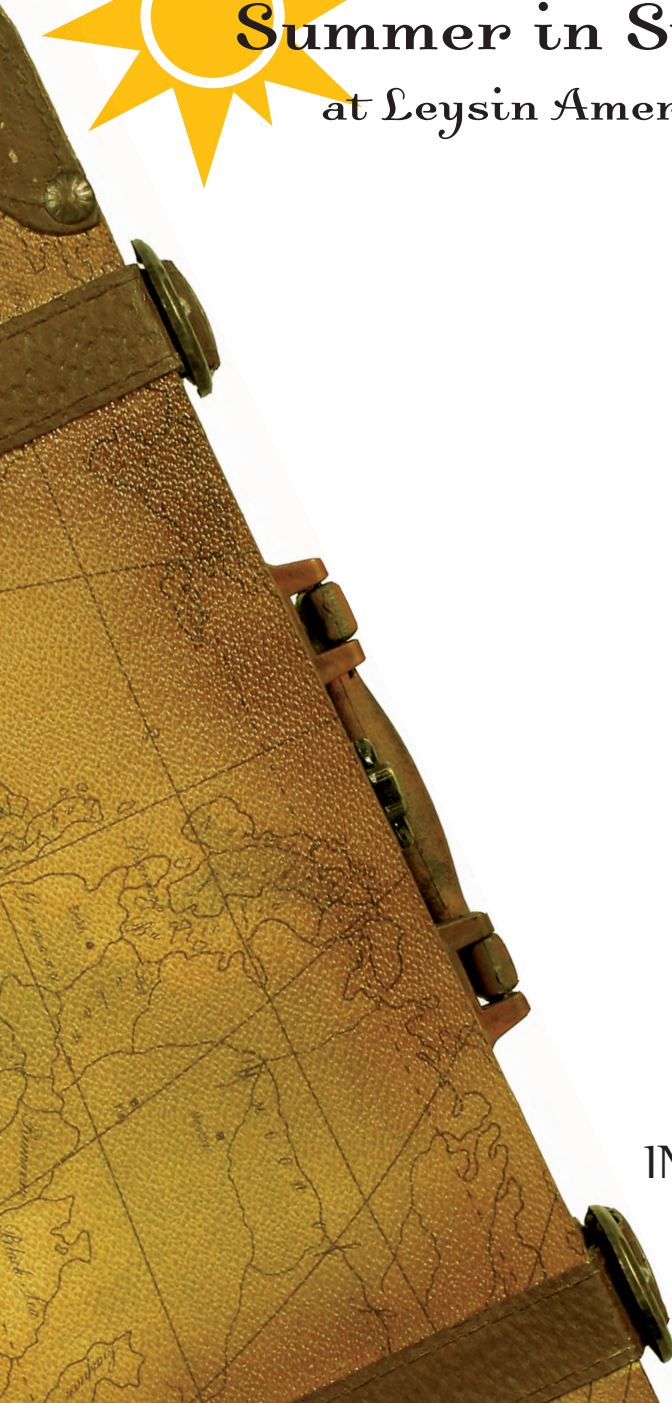




Summer in Switzerland

at Leysin American School



INFORMATION 2011

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1. WELCOME!

Dear Parents,

Thank you very much for choosing Summer in Switzerland (SIS) as the destination for learning and fun for your child this summer. We are pleased to welcome returning students summer after summer. If this is your child's first summer with us, we hope it will be the first of many summers to come!

Students of SIS join more than an adventure-filled summer camp, though we do indeed promise lots of adventure. Students are also joining an international community of adults and children who all share the common interest of learning about the world one friend at a time. Through discussions in morning classes to teamwork in afternoon activities, at SIS we learn how the differences between us are small and the similarities we share are many.

In fact, the theme for our staff training this summer is "peace through understanding." We hope our students learn through studying and playing with peers from around the world how similar we all are, while at the same time offering many opportunities to appreciate the differences between us.

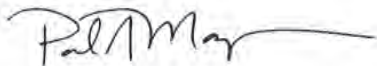
Please take the time to familiarize yourself with the contents of this booklet. If you have any questions after reading it, please contact us at sis@las.ch or by telephone.

Tel: +41 24 493 3777

Fax: +41-24-493-4889 or +41 24 494 1585

We look forward to welcoming your son or daughter (or sons and daughters!) to SIS this coming summer. We are sure it will be an enjoyable and memorable summer for everyone.

Sincerely,



Paul Magnuson
Director of Summer Programs
Leysin American School in Switzerland

2. TRAVEL INFORMATION

GETTING READY

1. All students should have a passport which is valid to the end of the calendar year. Only a valid passport is required for travel to Switzerland for US, Canadian, Japanese, Korean and European Union citizens.
2. Students from Russia, Kazakhstan, China, Turkey, the Middle East, South America and many other countries require a tourist visa. For information, parents should check with the nearest Swiss Consulate or Embassy. The application process should be started as soon as a student is accepted. To begin the process, parents should take the letter of acceptance, proof of payment, and the valid passport to the nearest Swiss Embassy/ Consulate and request a tourist visa for their child.
3. Reserve your airline ticket immediately. Summer is the high season for European travel, and seats are booked far in advance.
4. Some students may require Schengen or UK visas to participate in a Highlight Tour or on excursions outside of Switzerland. These visas need to be obtained prior to arrival in Switzerland.

TRAVEL TIPS

1. SIS recommends that students under 12 years of age and traveling alone should register as “unaccompanied minors”. Some airlines offer this service to children above the age of 12. As an unaccompanied minor, airline staff will look after children from the moment they pass through customs control until they are delivered to SIS staff at Geneva Airport. This service includes helping students get through potentially complicated transfers in foreign airports. Parents who wish to take advantage of this airline service should request it with the airline when they make flight reservations, and inform SIS.
2. Most international airlines allow passengers to bring only 20 kg / 44 lbs of baggage. Parents and students should check with airlines about their specific criteria, since overweight charges are expensive. Be sure to prepare students to be ready to pay for excess baggage charges on their return journey if they buy souvenirs.
3. Carry-on luggage should include a change of clothes and a sweater or jacket in case bags are delayed. No metal objects, knives, nail clippers, scissors or toy guns should be in a student’s carry-on. They will be confiscated at the airport. Limited quantities of liquids, gels or pastes must be held in individual containers not exceeding 100 ml and must be carried in a separate clear plastic bag (20 cm x 20 cm).
N.B. Please check airline updates concerning current hand baggage restrictions.
4. If custom inspectors go through a passenger’s suitcase, they will charge an import tax on all new items. To avoid this tax, all tags should be removed and items should be used at least once before arrival.
5. Students should travel with about CHF 100, or convertible currency, in case of emergency.
6. The Leysin American School Travel Office can make flight reservations for SIS students if required. Parents can contact the travel office at travel@las.ch.

2010 TRAVEL SCHEDULE:	Arrival Date	Departure Date
1st Session ONLY	June 25	July 8 and July 15
1st session + R&C Week	June 25	July 23 (AA students may leave on July 22)
R&C Week + 2nd Session	July 15 (AA students may arrive on July 16)	August 5 and 12
2nd Session	July 23	August 5 and 12

*Transportation to and from airports will be provided on these dates. Please consult the Arrival Information section for more details. Travel outside these dates is strongly discouraged.

ARRIVAL INFORMATION

To aid parents and students arriving at SIS, a description of the arrival services provided by the school is detailed below. SIS arranges for students traveling alone to contact their parents and inform them that they have arrived safely.

Arrival by Air:

SIS provides free airport transfer service from Geneva Airport to the school on official travel days (see Travel Schedule on previous page for dates). The meeting place is outside of the baggage claims area in the international arrival hall. Students should look for a staff member outside the customs exit with a sign "Summer in Switzerland". There is also a stand with an SIS panel board. Staff will be waiting to pick up students during arrival days. If students cannot find a staff member they should wait by the SIS stand or call SIS (Tel: +41 79 386 9305).

Slight delays in the SIS bus departure times are common due to airline schedules and flight delays. On arrival days, SIS provides transportation services departing the airport at regular intervals, ensuring that students do not wait at the airport for long periods of time. Students who have not provided the school with specific arrival details in advance cannot be guaranteed a seat on SIS buses. Please ensure that the travel information form (included with the acceptance package), is completed and returned to the Admissions Office. Travel details should also be emailed or faxed to the SIS office (email: sis@las.ch / fax: +41 24 493 3790).

Students arriving on days other than travel days may request a school transfer through the SIS office at a cost of € 200 / CHF 300 per person (from Geneva airport), or may arrive by train.

Arrival by train:

Leysin is easily accessible via European and Swiss rail. Students who wish to travel by train can either travel to Geneva Airport on travel days and take advantage of the SIS bus service, or they may travel directly to Leysin.

To travel directly to Leysin, parents should purchase train tickets to the Leysin-Feydey Station. In Aigle students will need to disembark from the train and take the hourly Aigle-Leysin (A-L) cogwheel train to Leysin. Students should get off the cog at the Leysin-Feydey station, a 5-minute walk downhill to the SIS Office in Savoy. For information on Swiss train schedules and tickets go to www.sbb.ch/en/.

Arrival by Train from Geneva Airport (GVA):

Upon exit from the Geneva Airport baggage and customs area, follow the signs to the train station. Purchase a ticket to Leysin (cost from Geneva Airport one way to Leysin is approximately CHF 45 per person over the age of 16) and board a train to Aigle via Lausanne. At Aigle change to the A-L cogwheel train for Leysin (departure in front of the main station of Aigle) and get off at Leysin-Feydey station, a five-minute walk downhill to the SIS Office in Savoy. For information on Swiss train schedules and tickets, go to www.sbb.ch/en/.

Luggage may be transferred in Geneva via the Swiss railroad system directly to Leysin for about CHF 10 / piece. Check it in at the baggage counter after buying your train ticket. The bags are guaranteed to arrive within 24 hours.

Arrival by Road:

Coming from Geneva, drive via Lausanne and Montreux to Aigle on the "autoroute" (green signs) and connect to the mountain road to Leysin. The Admissions Office will be glad to provide detailed instructions, or you can use an online service such as www.viamichelin.com using Route de Prélan, Leysin as the address of the Savoy Building, where the SIS office is located. Once in Leysin, the SIS Registration on opening day is located in the library in the Savoy Building, by the 3rd floor entrance. On any other day, the SIS office is on the same corridor.

3. WHAT TO BRING

It is important that students arrive prepared and have all clothes and items necessary to maximize their experience at SIS. Below is a comprehensive list of what students should and should not bring, as well as notes on particular items. SIS requests that expensive valuables be left at home and that all clothing be labeled to avoid confusion.

Computers are not needed, cause unnecessary distraction, and have, in the past, added distress to students due to loss or damage. Computers are available for use at SIS.

PERSONAL AND HOUSEHOLD ITEMS	<ol style="list-style-type: none"> 1. Cosmetics 2. Soap and Hygiene Products 3. Towels and Wash Cloths 4. Laundry Soap 5. Sun Block 	All items can be purchased in Leysin, and should only be brought if students have brand preferences.
CLOTHING AND SHOES	<ol style="list-style-type: none"> 1. 1 pair: Hiking Shoes * 2. 1 pair: Athletic Shoes ** 3. 1 pair: Slippers/flip flops 4. Light jacket 5. Raincoat and Windbreaker 6. Sweater and Sweatshirt 7. Pants and Jeans 8. T-Shirts 9. Shorts and/or Skirts 10. Formal Wear *** 11. Traditional Dress **** 12. Swimming Suit 	<p>* Necessary for hiking in the Alps ** Students should bring the appropriate shoes for the sports they wish to participate in.</p> <p>*** Boys: Nice Dress Shirt, Tie and Pants. Girls: Nice Dress and Accessories. **** Clothes that represent your home culture, to be worn special occasions.</p>
ELECTRICAL APPLIANCES	<ol style="list-style-type: none"> 1. Alarm Clock 2. iPods, Stereos or Radios must always be used with Headphones 	Electric Current for Europe is 220 Volts/50 Cycles. American appliances, unless dual voltage, will not work. Plug adaptors are available in Leysin.
TRAVEL GEAR AND WEAR	<ol style="list-style-type: none"> 1. Backpack * 2. Pouches ** 	<p>* Small backpack for school books, and also overnight or day excursions. ** Useful for hiking and travel.</p>
MEDICATIONS	<ol style="list-style-type: none"> 1. Prescription medications ONLY 	Please send medication in the original labeled bottle. The nurses must see all medication on arrival. ALL medications for AA students must be kept with the nurses. Please send only essential medication. Please send written instructions with all medication.
STUDENTS SHOULD NOT BRING!	<ol style="list-style-type: none"> 1. A Television * 2. A Computer * 3. An Iron * 4. Flammable Items ** 5. Knives and other dangerous items ** 	<p>* Television Lounges & Computer Labs are available at school. Irons are provided in dormitories. ** These items are strictly forbidden at SIS (see Community Rules).</p>

4. MOUNTAIN ADVENTURE & LEADERSHIP

WHAT TO BRING

The program: The mission of this program is to share an appreciation for the environment, develop self-esteem, and promote teamwork, a spirit of adventure, friendships and sense of community through a leadership course and outdoor activities.

There will be classroom instruction in the mornings, as well as outdoor activities some afternoons. There is also a three-day hike with overnight stay in a mountain hut.

Classroom instruction will cover elements of being a leader.

The outdoors part will include hiking, rock climbing, and white water rafting.

The group will also plan and implement an activity for the youngest age group at SIS, to put their leadership and organizational skills to use.

Prior high mountain walking or rock climbing experience is not required, although we expect that all participants are in good physical shape and practice sports regularly. We look for a desire to try new things and face new challenges, and for participants that will support each other and share the responsibilities of the group.

To make the best experience proper clothing and equipment are essential. The weather in the mountains is unpredictable and can change rapidly.

Clothing:

- Hiking boots and sneakers
- Wool or synthetic socks
- Pants (light sports pants, hiking pants)
- Shorts
- T-shirts (polyester, polypropylene, sports shirts)
- Fleece, wool sweater, long sleeve
- Rain jacket
- Hat, gloves
- Bathing suit, small towel

Personal equipment:

- Backpack (sufficient for a 3 day hike, 60 liters)
- Daypack for day trip (a school backpack is fine)
- Headlamp
- Water bottle – 1 liter
- Toilet kit
- Sunscreen and sunglasses
- Cap or a hat against the sun
- Camera

This is in addition to what is suggested for all students, as participants will also be in Leysin for parts of the core program.

5. SIS PROGRAM AND DAILY SCHEDULE

5.1 ACADEMIC PROGRAM

SIS offers a wide range of classes to meet the diverse needs of our summer school students. These classes range from Theater to Web Page Design, TOEFL to Photography and SAT Prep to IB Creative Writing. Students and parents who receive this enrollment booklet may already have signed up for classes when they complete the SIS Application Packet. Classes are scheduled for up to four hours each morning, five days a week.

Students who have enrolled for both three-week sessions may receive transferable high school credits. The successful completion of six weeks of classes may result in a maximum of one half-credit, which is the equivalent to the credit given for a full semester of class. Those who wish to obtain high school credit should note that extra work outside of class will be required. Interested students should contact the SIS Director before June 15.

5.2 ACTIVITIES AND EXCURSIONS

Afternoon Activities are chosen by the individual student on a weekly basis. The range of activities is extensive and includes sports, outdoor activities, and art activities. The Evening Program consists of either an all-school, dorm or faculty family activity.

Weekend Excursions visit many cities and other places of interest around Switzerland. During the week more local afternoon excursions to fun places such as Aqua Park and local Châteaux are offered.

5.3 DAILY SCHEDULE

The daily schedules are shown below. Schedule are subject to change during the course of the SIS program. Note the following abbreviations apply:

AA = Alpine Adventure
8 – 12 years

AE = Alpine Exploration
13 – 15 years

AC = Alpine Challenge
16 – 19 years

Schedule for Core/ESL Program
SAT Program

Schedule for Theater/Leadership
(Only for AE and AC participants)

Time	Event
8:00	Breakfast
8:45	Morning Classes
12:10	Lunch for AA
12:25	Lunch for AE and AC
13:30	Quiet Time / Study Hall
14:45	First Activity Period
16:30	Second Activity Period
18:00	Dinner, AC/AE allowed off campus in Leysin
18:45	Free Time, AC/AE allowed off campus in Leysin
20:15	Evening Activities
21:45	Student recreation area (Red Frog) / On-campus free time for AE and AC
21:30	AA Lights Out
22:45	AE Lights Out
23:15	AC Lights Out

Time	Event
8:00	Breakfast
8:45	Morning Classes / Activities
12:25	Lunch
13:30	Afternoon Activities - Leadership Activities - Out of School Trips (afternoon and overnight) - Theater Rehearsals or Production - Music Rehearsals - Some afternoon activities with Core Program
18:00	Dinner
18:45	Free Time
20:15	Evening Activities with Core Program
21:45	Student recreation area (Red Frog) / On-campus free time
22:45	AE Lights Out
23:15	AC Lights Out

6. RESIDENCE HALL LIVING

The Residence Halls are the students' home-away-from-home during the summer. They will live among students and teachers from around the world, surrounded by friends who are literally only a room away. For many students, SIS is the first time they will live in a dormitory setting. It is important for all to keep in mind that the dorms are like a large home where other students and teachers work, sleep, study and relax.

In order for a harmonious dorm environment to exist, SIS students must be ever respectful of other people's needs, and hold to the virtues of consideration and tolerance at all times. While there will inevitably be some disagreements, it is important that they be solved amicably.

One of the goals of our summer program is to help students become more aware of the international world we live in, and gain an understanding and acceptance of all cultures and ideas. For this reason, and in most cases to assist with language acquisition, we do not room two students from the same country together. To encourage new friendships, we try to put friends in rooms near each other, rather than in the same room.

Students who do not respect the Residence Hall community will be subject to disciplinary action. If problems persist expulsion may follow. Disciplinary cases are rare, however, and in general Residence Hall living is a very enjoyable aspects of SIS.

Student rooms are comfortably furnished. All rooms have beds, dressers, closets, lights, curtains, private toilets and showers. Laundry facilities are provided free of charge, and fresh linens are given every ten days. Students will be in charge of doing their own laundry, changing their own linens and maintaining the tidiness of their own rooms.

6.1 RESIDENCE HALL RULES

1. No Permanent Room Alterations: Rooms may not be painted or defaced. Furniture may not be rearranged.
2. No Inappropriate Decorations: Pornographic or inappropriate posters may not be displayed.
3. No Unauthorized Entry: Students may not enter another student's room without permission. Visits after lights out are strictly prohibited.
4. No Fire Causing Agents: Flammable liquids, candles, incense, hot plates, heating coils, irons, microwave ovens and other fire hazards may not be kept in rooms.
5. No Tampering with Fire Safety Equipment: Tampering with fire extinguishers and other fire equipment is strictly forbidden.
6. No Pets: Pets are not allowed.
7. No Loud Music, Unruliness or Undue Noise: Students and teachers work and sleep in residence halls. Loud, disruptive noises and music are a violation of the dormitory environment. Students may bring musical instruments, but may not play them during study halls, and should not disrupt others in the dorms.
8. No Televisions or Computers: Televisions and Computers (desktops and laptops) are available in social lounges and computer labs and should not be brought to SIS.
9. Room Cleanliness: Rooms are to be kept orderly and clean. Rooms are checked daily for tidiness.
10. Study Hall and Afternoon Quiet Time: There is time for study hall and afternoon quiet time on weekdays after lunch. Students may not leave campus during this time without permission.

7. STANDARDS OF BEHAVIOR

SIS, as a school community, expects students to behave in an appropriate manner and follow SIS rules at all times. Codes of conduct and rules of behavior have been established to permit our diverse community of students and staff to live together in a harmonious environment where there is mutual respect. The rules set forth in this section must be read, and more importantly, upheld. Failure to abide by these rules will result in disciplinary action which may range from detention to expulsion, depending on the severity of the infraction.

All disciplinary action should be viewed in the context of providing for the well-being of our students and the greater community. The Director and the Disciplinary Committee convene to discuss appropriate action for all major infractions. If a major infraction warrants dismissal, SIS reserves the right to dismiss a student whose presence is deemed harmful to him/herself, to his/her fellow students, or to the community as a whole. No refunds will be made for such dismissals.

7.1 COMMUNITY RULES

1. **No Drugs:** Drug use is forbidden at SIS. A student found using, distributing or possessing recreational or prescription drugs (without Health Staff permission) or drug paraphernalia will be dismissed. SIS reserves the right to give urinalysis tests. These tests are given by our school's professional health staff and their results are considered definitive. Students refusing to submit to such tests are subject to immediate dismissal.
2. **No Violence:** Physical and verbal violence is not tolerated and there are serious consequences for fighting, bullying and intimidation.
3. **No Alcohol:** Alcohol is NOT permitted on or off campus at any time.
4. **No Smoking:** Smoking is NOT permitted on or off campus at any time.
5. **No Theft:** Theft is a dishonorable and destructive act. Stealing is strictly prohibited, and any student caught stealing or found with stolen property will be expelled.
6. **No Vandalism:** Vandalism is the unauthorized marking or destruction of public or private property. It is considered as serious an offense as theft, and will result in expulsion.
7. **No Unauthorized Mixed Company:** Boys are not allowed in the girls' residence halls and girls are not permitted in the boys' residence halls. Inappropriate interaction will not be tolerated.
8. **No Unexcused Tardiness or Absences:** Students must be present for all classes, check-ins and school sponsored activities. Absences and/or tardiness will be punished.
9. **No Motor Vehicles:** Cars, motorcycles and scooters are strictly prohibited.
10. **No Guns, Firecrackers, Knives, Pocket Knives or Weapons:** SIS strictly forbids all items which could be used as weapons. This includes paintball and B.B. guns. These items will be confiscated if purchased during the summer. They will be held until departure day if deemed safe for the child to transport home.

8. STUDENT SERVICES

FOOD SERVICE

SIS provides healthy cafeteria-style meals for students:

- Breakfast generally consists of a hot item such as eggs or pancakes and a set buffet of cereals, bread, fruit, butter and jams. Juice, milk, coffee, hot chocolate, and tea are available for drinks.
- Lunches and Dinners include a main dish with meat or fish, a starch (potatoes, rice, pasta) and a vegetable. Soups, a salad bar with over twenty salad items and toppings, and a sandwich bar with cheese, cold cuts, mayonnaise, mustard and ketchup are also available.

The SIS kitchen staff caters to most special diets. If a student has specific dietary requirements, due to medical needs or religious beliefs, parents should notify the SIS administration in advance.

MEDICAL SUPPORT

Nurses: SIS employs two full-time nurses to meet community medical needs. The nurses have regular clinic hours at the Health Center where students may receive medical treatment. A nurse is on-call 24 hours a day, 7 days a week.

Physicians: The SIS Health Center refers students to local physicians when necessary.

Hospitals: Hospital care is provided at the nearby Aigle and/or Monthey hospitals or the University Hospital in Lausanne. Transfers to the hospital may be by LAS vehicle, ambulance, or in serious situations, helicopter.

Medications: Please send medication in the original labeled bottle. The nurses must see all medication on arrival. ALL medications for AA students must be kept with the nurses. Please send only essential medication. Please send written instructions with all medication.

INSURANCE

Health insurance is provided to all SIS students during their stay at SIS. The SIS Health/Accident insurances cover 100% of all ambulatory treatment and full hospitalization care. Standard Swiss insurance regulations apply. For more information, please contact sis@las.ch.

ACCOUNTING OFFICE

Paying Tuition:

Fees, except for the enrollment deposit, are refundable upon written request prior to June 4, 2011. No refunds will be made after June 4, 2011. If an applicant is denied admission to SIS, all fees will be refunded. Fees paid for the Optional Highlight Tours cannot be refunded if participation is cancelled. LAS accepts 3 forms of payment:

1. **Credit Card:** VISA, MasterCard/Eurocard, or American Express. For payment by credit card, an additional surcharge of 5% is made. If parents wish to pay by card, they should fax the card number, name as it appears on the card, expiration date, and CVV2 security code (the last three digits after card number printed on rear of card) to LAS Accounting Office at +41 24 494 1585.
2. **Bank drafts and Transfers:** Payments may be made to one of the following school accounts (see below). Any transfer charges must be paid by the parents. The student's name must be shown on the transfer document to avoid confusion. Parents wiring money must also fax a copy of the bank transfer document to the Accounting Office at +41 24 494 1585.

Credit Suisse AG
8070 Zurich CHF Account
Account No. 0425-1262015-31
IBAN: CH92 0483 5126 2015 3100 0
SWIFT Code: CRESCHZ80A

Credit Suisse AG
8070 Zurich CHF Account
Account No. 0425-1262015-32
IBAN: CH58 0483 5126 2015 3200 0
SWIFT Code: CRESCHZ80A

Credit Suisse AG
8070 Zurich CHF Account
Account No. 0425-1262015-32-1
IBAN: CH31 0483 5126 2015 3200 1
SWIFT Code: CRESCHZ80A

3. Personal Checks: Families may send personal or bank checks (payable to Leysin American School in Switzerland) to our Accounting Office in Switzerland, to be received by June 15. Checks cannot be accepted after this date. For any questions, contact our accounting office at accounting@las.ch

POCKET MONEY

Students must give their pocket money to the SIS accounting office as soon as they arrive to prevent loss or theft. Pocket money will be distributed in a SIS designated office on a regular basis. Parents may set pocket money limits for their child. SIS recommends that student pocket money not exceed 100 CHF per week.

VALUABLES

SIS recommends that all valuables, including pocket money, travelers' checks, jewelry and similar items are turned into the SIS Office, so that they may be kept in the school safe.

SIS does not take responsibility for the loss, theft or damage of any personal belongings not turned in to the SIS Office.

WEEKEND LEAVE

SIS weekends are scheduled for Fridays and Saturdays for AE and AC students (13-19 year olds), and Wednesday and Thursday for AA students (8-12 year olds). Sundays form part of the regular weekday schedule. This permits a greater flexibility in the choice of weekend excursion destinations, since many museums, art galleries, and shops are closed on Sundays.

For security and student safety, we do not encourage students to leave our program on weekends. The rules for allowing students to leave SIS for a weekend are very strict. Students may only be released into the care of their parents, relatives or close family friends over the age of twenty-six. Parents must contact the SIS Director to give advance notice (at least two days) that they intend for their child to take weekend leave with either themselves or a responsible party.

VISITORS ON CAMPUS

SIS invites parents to visit during the summer sessions to check on their child's academic development and social adjustment. Parents should ensure that there are no overnight trips planned for the period during which they plan to visit. Parents and other visitors must present themselves to the SIS Director before visiting their child, and it is suggested that visits be kept short so as not to interrupt the child's interaction with new friends.

There are no overnight accommodations on campus for visitors, but SIS is pleased to help with hotel reservations in Leysin. Costs range from CHF 120 / night for family-type accommodations to CHF 250 / night for a four-star hotel.

More information on hotel accommodations can be found on the town's website: www.leysin.ch.

RELIGIOUS SERVICES

Although SIS is a non-denominational summer program, we encourage students to follow the moral tenets of their religion. There are Protestant and Catholic church services available in Leysin on Sundays, and if possible we will arrange a trip to a Mosque on Fridays and a Synagogue on Saturdays. However, we can not guarantee regular attendance at religious services or institutions.

9. LIFE AFTER SUMMER IN SWITZERLAND

ACADEMIC REPORTS AND TEACHER AND STAFF COMMENTS

The SIS Academic Coordinator compiles a comprehensive report which is sent by post in the weeks following the end of the summer. This report includes grades for morning classes, a list of activities and excursions, and comments from teachers, dorm parents and faculty family parents.

SIS YEARBOOK

Throughout the summer SIS students and staff members create a Yearbook. The Yearbook is a cherished souvenir of the exciting summer spent in the program.

All SIS alums will, in addition, receive a brochure for the following summer before the end of the calendar year. A reminder will be sent with the yearbook early in the new year.

10. COMMUNICATION

COMMUNICATION GUIDE

Due to the full schedules of our students, and the considerable time they spend out of their rooms, many parents opt to give their child a private cell phone. SIS encourages private cell phones for parents who want immediate contact with their child. Swiss cell phones can be rented from a booth in the arrivals area of Geneva Airport. Parents may always get messages to their child through SIS staff. Consult with the Telephone List for a complete listing of numbers.

TELEPHONE / FAX	<p>SIS Office Number: +41 24 493 3769 ** SIS summer fax number: +41 24 493 3790 **</p> <p>SIS Administrator on Call: +41 79 386 9305 SIS Nurse on Call: +41 79 315 1316</p> <p>Main School Number: +41 24 493 3777 * Main School Fax: +41 24 494 1585 *</p> <p>Room Phone Numbers ***</p> <p>Suggested Times to Call **** (Central European Time) 13:30-14:30 or 18:30-20:00</p>	<p>** SIS Office is open 9am to 9pm on Sunday through Thursday, and phones checked regularly on Fridays and Saturdays. The US phone number is answered in the SIS Office in Leysin.</p> <p>* Main number and fax are available during regular work hours, on week days.</p> <p>*** Direct room numbers are given out upon student arrival (except for Alpine Adventure students). To dial from the U.S., dial "011", from Europe "00" then the number starting with "41 24 493 xxxx".</p> <p>**** Outside of suggested times, students are often in activities and difficult to locate quickly.</p>
EMAIL	<p>sis@las.ch *</p> <p>Private Email Accounts</p>	<p>* A computer lab is available for students to check personal email accounts. Emails can also be sent to the main SIS email address (sis@las.ch). They will be printed and given out to specified students with the mail.</p>
MAILING	<p>Student's Name Summer in Switzerland Leysin American School CH-1854 Leysin Switzerland</p>	<p>Packages will be held at the SIS Office until the student retrieves them.</p>

11. FREQUENTLY ASKED QUESTIONS (FAQs)

Q. Are friends allowed to room together?

A. No. At SIS, we have many children from around the world who are away from home for the first time. Part of the SIS experience is learning to mix with children from different cultures, an important and enjoyable part of our program. The SIS Director will consider rooming requests only in case of exceptional circumstances. Children room with their own age group and are housed in separate girls' and boys' dormitories.

Q. Do you let children who speak the same language room together?

A. No. We usually separate children who speak the same language in order to encourage them to communicate with their roommates in English.

Q. Can my child attend just the Recreation & Culture Week?

A. No. This week is always in conjunction with either, or both, of the 3 week sessions.

Q. Will my child be met at the airport when he/she arrives?

A. Yes. SIS provides transportation from Geneva Airport on official arrival and departure days. SIS staff members will be at the airport all day on official arrival days and will have a meeting point at the Leysin American School, Summer in Switzerland Booth which is located directly opposite the customs clearance gate. If your child cannot arrive on an official arrival date, there is an additional charge (€ 200/CHF 300) for arranging special transport to the school. Please note that it is not possible for the School to provide accommodation for a student arriving prior to the start date or departing after the end date of the program without consultation with the SIS Director.

Q. How do we know if our child arrived?

A. When a child arrives at the airport, the SIS staff provides them with a calling card to call home. At the dorm meeting on the first evening, children are requested to phone home or to send an e-mail from one of our computer rooms. If they do not have their own mobile phone, they can phone from a school phone.

Q. What if my child is sick?

A. There is a Health Center in the main school building with two nurses who live on campus, with one on-call 24 hours a day. If a doctor is required, his clinic is situated in the Leysin Village, less than 5 minutes from school. The doctor has x-ray facilities and is qualified to treat patients in most emergency situations. The nearest hospital is in Aigle, just 20 minutes from school.

Q. How much pocket money does my child need?

A. SIS recommends an average of CHF 40/50 per week for AA Students, and CHF 80/100 for AE/AC students, depending on the snacks and souvenirs your child wishes to buy. Extra pocket money will be needed if your child participates in a Highlight Tour for which we recommend approximately CHF 150 for the week for lunches plus more for personal spending.

Q. Can my child change classes?

A. Yes, during the first two days of the program.

Q. Do you have a laundry service, or does my child have to do his/her own laundry?

A. At SIS, part of learning independence involves children doing their own laundry. All students, including our youngest campers, are given the help and guidance they need to learn how to wash, dry and iron their clothing.

Q. How can I remain in contact with my child?

A. Parents can send messages by fax or e-mail at any time. Once schedules have been handed out, parents may wish to arrange with their child a convenient time in the afternoon or the evening to reach them by phone. Frequent phone calls are, however, discouraged, especially early in the program as this may contribute to homesickness and hinder a student from making friends, developing self-confidence, and achieving a full commitment to the program.

Q. If I have a question about my child during the summer, whom should I contact?

A. Please contact the SIS office (details on page 10).

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